

**Minutes of the Proceedings of
The Board of County Commissioners of Teller County, Colorado
January 11, 2024**

In attendance:

Erik Stone, County Commissioner/Chair
Bob Campbell, County Commissioner/Vice-Chair
Dan Williams, County Commissioner
Ross Herzog, County Administrator
Paul Hurcomb, County Attorney
Stephanie Kees, Clerk & Recorder

1. 9:15 a.m. Convene in Regular Session:

The Board of County Commissioners of Teller County convened in regular session in the Teller County Centennial Building in Cripple Creek, CO.

Mr. Stone presided.

Mr. Williams gave the invocation.

Barbara Manning, Mayor of City of Victor, led the Pledge of Allegiance.

Commissioner Stone made comments about serving as the Chair of the Board for 2023. Commissioners Campbell and Williams thanked Commissioner Stone for his leadership as the Board Chair in 2023.

Election of Board of County Commissioners Chair and Vice-Chair

Action: Mr. Stone nominated Mr. Campbell to serve as the Chair and Mr. Williams to serve as the Vice-Chair of the Teller County Board of County Commissioners. Mr. Williams seconded both nominations. All Commissioners voted yes.

Minutes of Previous Meetings:

Action: Mr. Stone moved, and Mr. Williams seconded, to **approve** the minutes of the meetings of the Teller County Board of County Commissioners on October 26, 2023, November 9, 2023, November 16, 2023, December 7, 2023 and the Special Meeting on December 19, 2023 as presented. All Commissioners voted yes.

Accounts Payable:

Action: Mr. Williams moved, and Mr. Stone seconded, that the Board **approve** the accounts payable run date of January 11, 2024 in the amount of \$1,313,371.46. All Commissioners voted yes.

Board Reports:

Mr. Stone:

- Legislature is back in session. He is focusing on a bill to reform Colorado's Construction Defect Action Reform Act (CDARA) to allow condominium

complexes to be built to assist in affordable housing in Colorado. He emphasized the importance of building relationships with the other party.

- Announced he was re-elected as Treasurer and co-chair of the legislative committee for the Pikes Peak Area Council of Government (PPACG).
- The resurfacing project on N Highway 67 is scheduled for late 2024 or 2025.
- Provided an update on his recent cancer diagnosis and treatments and is in remission.
- Discussed the upgrades to Teller County's website, including an easier URL.
- Announced that the BoCC meetings will be recorded and posted on the County's website.

Mr. Williams

- Thanked Commissioner Stone for his service as Chair.
- Welcomed the Mayors of Cripple Creek and Victor to the meeting and is looking forward to working with them on local issues.
- Announced that Cities of Victor and Cripple Creek are joining in becoming Purple Heart communities and the designation of Highway 67 and Highway 24 as part of the Purple Heart Trail is in process.
- Thanked the mayors of Cripple Creek and Victor for running clean campaigns and not being divisive.
- Commented on the Legislative session and his focus on 5 bills concerning land use issues.
- He will attend the National Association of Counties (NACO) meeting in Washington D.C. in February.
- He is monitoring the federal clean energy proposal.
- The Colorado Parks and Wildlife (CWP) council is dealing with the reintroduction of wolves in Colorado the possible reintroduction of wolverines and assessing a ballot initiative concerning cougars, lynx and bobcats.
- Attended a meeting with Southern Shooting Partnership (SSP) concerning joint use in Pike National Forest. Teller County is working with Park and Douglas Counties on this issue.
- Commented on the plans for growth in Divide and the need to expand and upgrade the Teller County Wastewater Utility plant.

Mr. Campbell

- Thanked the Commissioners for the Board's teamwork and camaraderie and how well they work together to get things done for the County.
- He is working with Colorado Counties Inc. (CCI) with tax and finance issue and may lead the tax finance committee.
- Commented on the State task force formed to address property tax relief after the special session last year.
- Noted that the Commissioners toured the Teller County detention facility in December, the facility is fully staffed, and the County is planning to modernize the control center soon.
- Congratulated the newly appointed Treasurer/Public Trustee Krystal Brown.

Elected Officials Report:

Krystal Brown, Treasurer/Public Trustee

- Thanked the Commissioners for the opportunity to serve as Treasurer/Public Trustee.

Barbara Manning, Mayor, City of Victor

- Thanked the Board for their support.

Annie Durham, Mayor, City of Cripple Creek

- Looks forward to working with the Board.

Stephanie Kees, Clerk and Recorder

- Gave an update on upcoming Presidential Primary Election and the mailing of ballots.
- Noted that the office is fully staffed.
- Congratulated Krystal Brown on her appointment as Treasurer/Public Trustee.

Administrator's Report:

Ross Herzog, County Administrator

- Pursuing available grants to align with the County's Strategic Plan.
- Revising and updated the County's pamphlet on Rural Realities.

Commissioner Williams commented on the update to the Rural Realities pamphlet and on code enforcement. Commissioner Williams also noted the recent death of a Public Works employee, Jeff Garverick and asked everyone to keep his family in mind.

2. Time Reserved for Department Heads and Public Without an Appointment:

Department Heads: None

3. Public Comment:

Scott Marshall, Cripple Creek resident, commented on his plans for a non-profit to get liquid oxygen filling stations in the County and the need for oxygen technicians in the County. He also commented on his desire for a change in the law to allow hunting with a 50-caliber air gun. He asked to get on the Board's work session agenda to discuss the Newmont Mine.

Commissioner Williams commented on 50-caliber air guns, a recent meeting with the medical directors to discuss oxygen availability in the County, and coordinating a meeting with the Mine.

4. 2024 Teller County Organizational Meeting

Recognition of Teller County Elected Officials – 2024

Assessor	Carol Kittelson
Clerk and Recorder	Stephanie Kees
Coroner	Steve Tomsky
Sheriff	Jason Mikesell
Surveyor	Eric Simonson
Treasurer/Public Trustee (Appointed)	Krystal Brown

Recognition of Department Officials - 2023

County Administrator	Ross Herzog
Director of CDD Office	Dan Swallow
Director of CSU Extension Office	Vacant
Director of Finance and Budget	Vicki Caldwell
Director of Information Technology	Kyle Crawford
Director of Public Health	Michelle Wolff
Director of Public Works	Fred Clifford
Director of Human Services	Kim Mauthe
Director of Office of Emergency Management	Jay Teague
Veterans Service Officer	Cindy Meyer

Recognition of City and School Elected Officials

City of Cripple Creek

Mayor	Annie Durham
Mayor Pro Tem	Bruce Brown
Council	Cody Schwab
Council	Jared Bowman
Council	Missie Trenary
City Administrator	Frank Salvato

City of Victor

Mayor	Barbara Manning
Council	Josh Mestas
Council	Connie Dodrill
Council	Frankie Ashton
Council	Buck Hakes
City Administrator	Glori Thurston

City of Woodland Park

Mayor	Hilary LaBarre
Mayor Pro Tem	Kellie Case
Council	Frank Connors
Council	Rusty Neal
Council	Catherine Nakai
Council	Robert Zuluaga
Council	David Ott
City Manager	Aaron Vassalotti

Cripple Creek/Victor School District RE-1

Board President	Mary Bielz
Vice President	Donna Brazil
Treasurer	Stanley Conley
Secretary	Mark Green
Director-At-Large	Stephanie Stokes

Woodland Park School District RE-2

President/District B	Mick Bates
Director District A	David Rusterholtz
Director District C	Keegan Barkley
Secretary/District D	Cassie Kimbrell
Director District E	Suzanne Patterson

Recognize Volunteer Boards

Planning Commission

Wendy Dillenschneider
Jeff Smith
Michael Haase
Thomas Allen
Bryan Johnson

Board of Review

Bert West
Jeff Smith
Carl Andersen
Jared Bischoff
Steven McCann

Historic Preservation Advisory Board

Dave Martinek
Linda Johnson
John Gatlin
Scott Blosser
Scott Adams

Organizational Actions

1. Board of County Commissioners 2024 Meetings and the initial 2025 Meeting including designation of posting locations.
Presenting: Ross Herzog, County Administrator
Public Comment: None.
Action: Mr. Stone moved, and Mr. Williams seconded, to **approve Resolution #01-11-2024(01)**, a resolution adopting a schedule of regular meetings for the Teller County Board of County Commissioners of Teller County, Colorado for 2024 and the first meetings of

2025 and that the notices of such meetings and of work sessions will be posted online. All Commissioners voted yes.

Commissioners Stone noted the Tuesday meetings and that meetings will be recorded and archived on the County website. Commissioner Campbell commented on scheduling the Tuesday meetings due to other meetings the Commissioners need to attend.

2. 2024 Paid Holidays.

Presenting: Ross Herzog, County Administrator

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to **approve Resolution #01-11-2024(02)**, a resolution designating paid holidays for County employees for the year 2024 and the beginning of 2025. All Commissioners voted yes.

Commissioner Stone stated that Columbus Day is being replaced by a floating holiday.

3. Designation of employee to prepare and submit proposed budget under CRS 29-1-104

Presenting: Ross Herzog, County Administrator (didn't read anything. Should I remove his name?)

Public Comment: None.

Action: Mr. Stone moved, and Mr. Williams seconded, to designate Violet Watt as the employee assigned to prepare and submit proposed budget under CRS 29-1-104. All Commissioners voted yes.

4. Designation of Official Newspaper.

Presenting: Ross Herzog, County Administrator

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to designate the Pikes Peak Courier View as the official newspaper. All Commissioners voted yes.

10:36 a.m. **Recess as the Teller County Board of County Commissioners
Convene as the Teller County Board of Health**

5. Board of Health 2024 Meetings and the initial 2025 Meeting, including designation of posting locations.

Presenting: Ross Herzog, County Administrator.

Public Comment: None.

Action: Mr. Stone moved, and Mr. Williams seconded, to **approve Resolution #01-11-2024(03)**, a resolution adopting a schedule of regular meetings for the Teller County Board of County Commissioners acting as the Board of Health of Teller County, Colorado for the year 2024 and the first meeting of 2025. All Commissioners voted yes.

10:41 a.m. **Adjourn as the Teller County Board of Health
Convene as the Teller County Board of Human Services**

6. Board of Human Services 2024 Meetings and the initial 2025 Meetings, including designation of posting locations.

Presenting: Ross Herzog, County Administrator

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to **approve Resolution #01-11-2024(4)**, a resolution adopting a schedule of regular meetings for the Teller County Board of County Commissioners acting as the Board of Human Services of Teller County, Colorado for the year 2024 and the first meeting of 2025. All Commissioners voted yes.

10:45 a.m. **Adjourn as the Teller County Board of Human Services
Re-convene as the Teller County Board of County Commissioners**

10:46 a.m. **Recess as the Teller County Board of County Commissioners
Convene as the Teller County Wastewater Utility Board.**

1. Public Works: Consider a Resolution amending the rate structure for all user fees for the Teller County Wastewater Utility.

Presenting: Ross Herzog, County Administrator.

Board comments on the growth in Divide and the costs to expand the wastewater treatment plant.

Public Comment: None.

Action: Mr. Stone moved, and Mr. Williams seconded, to **approve Resolution #01-11-2024(05)**, a resolution amending the rate structure for all user fees for the Teller County Wastewater Utility. All Commissioners voted yes.

10:55 a.m. **Adjourn as the Teller County Wastewater Utility Board.
Convene as the Teller County Board of County Commissioners.**

5) Consider the reappointment of Michael Haase to the Teller County Planning Commission.

Presenting: Ross Herzog, County Administrator.

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to **approve** to reappoint Michael Haase to the Teller County Planning Commission. All Commissioners voted yes.

Commissioners Campbell, Williams and Stone expressed their gratitude to Mr. Haase for his service.

6) Consider a Resolution voiding certain County-Held Tax lien Certificates.

Presenting: Krystal Brown, Treasurer, and Sharon Marolf, Chief Deputy Treasurer
Board comments.

Public Comment: None.

Action: Mr. Stone moved, and Mr. Williams seconded, to **approve Resolution #01-11-2024(06)**, a resolution voiding certain County-Held Tax lien Certificates. All Commissioners voted yes.

7) Consider ratification of the Teller County Temporary Mill Levy Reduction / Temporary Property Tax Credit pursuant to SB23-108.

Presenting: Vicki Caldwell, Finance Director

Commissioner Stone commented on Senate Bill 23-108.

Commissioner Williams credited Commissioner Stone for getting SB 23-108 passed and thanked the Assessor, Carol Kittelson.

Commissioner Campbell commented on the increases in property taxes and that credits/reductions will be decided by the Board.

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to ratify the Teller County Temporary Mill Levy Reduction / Temporary Property Tax Credit pursuant to SB23-108. All Commissioners voted yes.

8-11) Consider ratification of Resolutions to amend various 2023 Department Fund Budgets.

Presenting: Vicki Caldwell, Finance Director

Public Comment: None.

Action: Mr. Williams moved, and Mr. Stone seconded, to **ratify Resolution #12-12-2023(37)**, a resolution to amend various 2023 Department Fund Budgets; **Resolution #12-12-2023(38)**, a resolution to amend the 2023 Employee Benefits Fund Budget for Teller County; **Resolution #12-12-2023(39)**, a resolution to amend the 2023 General, Social Service, Capital Projects, Wastewater, Jail Enterprise, and Fleet Fund Budgets; and **Resolution #12-12-2023(40)**, a resolution to amend the General, Road Bridge, Conservation Trust, Jail and Enterprise, and Fleet Fund Budgets. All Commissioners voted yes.

12) Consider ratification of the Appointment of Teller County Treasurer and Public Trustee Krystal Brown.

Commissioners Williams, Stone and Campbell commented.

Treasurer Krystal Brown expressed her appreciation.

Action: Mr. Stone moved, and Mr. Williams seconded, to **ratify** the appointment of the Teller County Treasurer and Public Trustee, Krystal Brown. All Commissioners voted yes.

Commissioner's Business Items: Ross Herzog, County Administrator

The Board considered and approved the following business agenda items:

1. Memorandum of Understanding for the Pikes Peak Geospatial Alliance (PPGA).
2. Professional Services Agreement with R. Jortberg Associates, LLC., as presented, and including any modifications requested by the Contractor and approved by the County Attorney.
3. Professional Services Agreement with Kelly Stengel, dba Kelly Stengel Enterprises, as presented, and including any modifications requested by the Contractor and approved by the County Attorney.

4. Appointment of Deputy District Attorneys Austin Anderson, Evan Furr, Grant Biggs, Robert Anders, and Tracy McKay.
5. Authorize Information Technology Director to sign a three (3) year agreement with the Environmental Systems Research Institute (ESRI).
6. Fixed asset disposal for the IT Department.
7. Intergovernmental Agreement (IGA) for mutual aid and automatic aid response in wildland fire and emergencies within Teller County.
8. Broadband Services Agreement with the Colorado Center of Advancement of Patient Safety.
9. Memorandum of Understanding (MOU) with Laura G. Boschert, MD, as Medial Officer for Teller County.
10. Clinical Educational Agreement with the University of Colorado, Colorado Springs.
11. First Amendment to the Cancer Prevention and Early Detection Agreement with UCHealth Peakes Peak Regional Hospital.
12. Professional Services Agreement with Steve C. Zentz, as presented, and including any modifications of language requested by the Contractor and approved by the County Attorney.
13. Grant from the Electronic Recording Technology Board Colorado Department of State.
14. Amendment to the Professional Services Agreement with Summit Food Service LLC. as presented, and including any modifications of language requested by the Contractor and approved by the County Attorney.
15. Additional administrative matters received after agenda deadlines. None

There being no further business, the meeting was adjourned at 11:56 a.m.

APPROVED: _____
Bob Campbell, Chairman, Board of County Commissioners

ATTEST: _____
Stephanie Kees, Clerk & Recorder