



**Minutes of the Proceedings of
The Board of County Commissioners of Teller County, Colorado
June 22, 2023**

In attendance:

Erik Stone, County Commissioner/Chair
Bob Campbell, County Commissioner/Vice-Chair
Dan Williams, County Commissioner
Ross Herzog, County Administrator
Paul Hurcomb, County Attorney
Stephanie Kees, Clerk & Recorder

1. 9:15 a.m. Convene in Regular Session:

The Board of County Commissioners of Teller County convened in regular session in the Teller County Centennial Building in Cripple Creek, CO.

Mr. Stone presided.

Mr. Williams gave the invocation.

Ms. Frankie Ashton led the Pledge of Allegiance.

Minutes of Previous Meetings:

Action: Mr. Campbell moved, and Mr. Williams seconded, to **approve** the minutes of the meeting of the Teller County Board of County Commissioners on June 6, 2023, as presented. All Commissioners voted yes.

Accounts Payable:

Action: Mr. Campbell moved, and Mr. Williams seconded, that the Board **approve** the accounts payable run date of June 21, 2023, in the amount of \$1,043,643.58. All Commissioners voted yes.

Board Reports:

Mr. Williams:

- He gave an update on his recent hip surgery and that he is recovering nicely.
- Thanked residents for their record use of the County wood chipper and their fire mitigation efforts.
- He had a meeting with Coalition of the Upper South Platte (CUSP) concerning the fire mitigation.
- Recognized Victor's Gem show this past weekend.
- He announced that Florissant, Victor, Cripple Creek and Woodland Park will be celebrating Independence Day on the 4th of July with special events and asked all to remember the reason for this holiday, which is freedom and liberty.
- Noted that all Commissioners have started working with Colorado Counties, Inc. (CCI) on legislative matters for the next session in 2024 legislation, and will be meeting with Senator Mark Baisley and Representative Stephanie Luck.



Mr. Campbell:

- Attended a board meeting with Colorado Technical Services, Inc. (CTSI) concerning insurance for counties.
- Attended a meeting with Community Partnership.
- He is assisting the Pikes Peak Workforce Center (PPWFC) with its response to a federal audit by the Department of Labor.
- Participated in Kiwanis and other multiple other non-profits events.

Mr. Stone:

- Reported on the Commissioners' work sessions on the upcoming budget.
- Attended and observed a meeting hosted by the Elbert County Commissioners with their local taxing authorities on the topic of property tax relief.
- Stated the Commissioners will schedule meetings with the taxing authorities in Teller County to discuss property tax relief.
- Commented on Proposition 213, the land use and affordable housing bill that failed in the last session but will likely return in the next session. He plans to establish a working group together through Pikes Peak Area Council of Governments (PPACG) to address these issues.

Elected Officials Report:

Mark Czelusta, Treasurer

- Mr. Czelusta prepared a written report on the Treasurer's Office as he was absent while attending a conference. Commissioner Campbell presented his report.
 - Update on property taxes collected to date.
 - Delinquent property tax payment notices will be mailed soon.
 - The Office is preparing for the tax lien sales in November.

Administrator's Report:

Ross Herzog, County Administrator

- Announced the County is currently hiring for a number of positions that are posted.
- Thanked the Public Works Department employees for their continued work on road repairs and also thanked the community for their continued patience with the road repairs.
- County staff is busy with the preparation of the County's budget.

Commissioner Williams thanked Administrator Herzog for his excellent work and leadership in his first year with the County.

2. Time Reserved for Department Heads and Public Without an Appointment:

Department Heads:

Jay Teague, Director of Office of Emergency Management (OEM)

- Participated in a mass casualty exercise with Park County and a hazardous materials exercise with El Paso County.
- OEM will provide support for the Pikes Peak Hill Climb and the City of Cripple Creek's 4th of July event.

- OEM is working on a radio infrastructure project with Information Technology and Public Works.
- High volumes of lightning activity and strikes continue.
- Recreation use on public lands has increased which has caused more requests than usual for emergency response.
- Monitoring traffic issues related to road work activity in Ute Pass. This could affect response time for emergencies.
- Reminder of the Emergency Preparedness Day event July 15, 2023 from 9:00 a.m. to noon at Summit Elementary.
- Received a grant in partnership with Coalition of the Upper South Platte (CUSP) to perform community wildfire protection update for mitigation.
- Thanked reporter Pat Hill with the Pikes Peak Courier View for her news article on the hazardous material spill in Woodland Park and the clean up efforts.

Commissioner Williams, Campbell and Stone expressed their appreciation of Jay Teague and Jessica Flohrs.

Public Comment:

Carl Andersen, Divide resident

- Thanked the Office of Emergency Management (OEM) for their fire mitigating efforts.
- He expressed the rising costs of homeowner insurance due to fire danger.

Commissioner Stone commented on the increased insurance costs and noted that HB 23-1288 established a state sponsored insurance pool and is now in the rule making process.

Commissioner Williams commented on his work with the National Association of Counties (NACO) and the U.S. Forest Service on fire mitigation efforts.

Tara McCabe, Florissant resident

- Expressed concern about the chemicals used in the spraying of noxious weeds on residential properties. She requested to be informed when this will occur in the future and inquired if there was the ability to opt out.

Commissioner Stone and Administrator Herzog informed Ms. McCabe the county is required by state statute to perform this task. Commissioners will inquire about an opt out option but noted that property owners who opt out will have to spray for noxious weeds on their own.

3. Employee Service Awards:

- Frankie Ashton, Clerk and Recorder's office, received an award for 5 years of service.

4. Human Resources: Consider a resolution to amend various 2023 Department Fund Budgets

Presenting: Ross Herzog, County Administrator

Public Comment: None.



Action: Mr. Williams moved, and Mr. Campbell seconded, to **approve Resolution No. 06-22-2023(16)** a Resolution to amend the 2023 General, Road and Bridge, and DSS fund budgets and to attach it to the written minutes to show the details of the budget adjustments. All Commissioners voted yes.

5. Finance: Consider a resolution to amend various 2023 General Fund Budget

(1) Presenting: Violet Watt, Accounting Supervisor, Finance Department
Public Comment: None.

Commissioners Campbell and Stone commented on gaming grants.

Action: Mr. Campbell moved, and Mr. Williams seconded, to **approve Resolution No. 06-22-2023(17)** a Resolution to amend the 2023 General Fund budget as presented and to attach it to the written minutes to show the details of the budget adjustments. All Commissioners voted yes.

(2) Presenting: Violet Watt, Accounting Supervisor, Finance Department
Commissioner Stone commented on the capital projects fund.
Public Comment: None.

Action: Mr. Williams moved, and Mr. Campbell seconded, to **approve Resolution No. 06-22-2023(18)** a Resolution to amend the 2023 General, Road and Bridge, DSS fund, Wastewater fund, Jail Enterprise, and Fleet fund budgets and to attach it to the written minutes to show the details of the budget adjustments. All Commissioners voted yes.

(3) Presenting: Violet Watt, Accounting Supervisor, Finance Department
Public Comment: None.

Action: Mr. Campbell moved, and Mr. Williams seconded, to **approve Resolution No. 06-22-2023(19)** a Resolution to amend the 2023 General, Road and Bridge, DSS fund, Conservation Trust fund, Jail Enterprise, and Fleet fund budgets and to attach it to the written minutes to show the details of the budget adjustments. All Commissioners voted yes.

6. Building/Planning: Consider a resolution approving an amended final plat in Aspen Hills Subdivision

Presenting: Dan Swallow, Community Development Director
Public Comment: None.

Commissioners Williams and Stone offered comment and appreciation to the applicants for following the land use process.

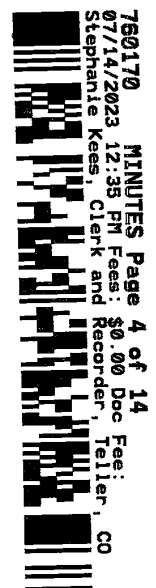
Action: Mr. Campbell moved, and Mr. Williams seconded, to **approve Resolution No. 06-22-2023(20)** a Resolution approving the amended final plat to adjust the interior lot line between Lot 58A and Lot 60A of Aspen Hills Subdivision as presented. All Commissioners voted yes.

7. Finance: Presentation of 2022 Audit Financial Statements

Presenting: Vicky Caldwell, Finance Director
Public Comment: None.

Commissioners Stone, Williams and Campbell thanked the Finance Department for their professionalism and assistance during the auditing period.

8. Public Works-Transportation: Consider approval of the Teller County Annual Road



Maintenance and Improvement Plan

Presenting: Brian Kincaid, Public Works, Brad Shaw, Transportation Department
Public Comment: Tara McCabe, Florissant resident, thanked Public Works for their work on the County roads.

Commissioners Williams, Campbell and Stone and Administrator Herzog expressed appreciation of the efforts by the Public Works and Transportation Department.

Action: Mr. Williams moved, and Mr. Campbell seconded, to **approve** the Teller County annual road maintenance and improvement plan. All Commissioners voted yes.

Recessed: 11:18 a.m.

Reconvened: 11:26 a.m.

9. Building Department: Consider a resolution to amend the Teller County Building Code.

Presenting: Dan Swallow, Community Development Director

Board comments and discussion about the State mandate of the green energy code; enforcement; ice and water shields on roofs, and requirements for re-roofing.

Recessed to change thumb drive: 12:05 p.m.

Reconvened: 12:07 p.m.

Public Comment: Carl Andersen. Mr. Andersen offered comments as the Chairman of the Teller County Board of Review and then in his personal capacity as the owner of a construction company and his concern about the increased costs of construction and housing affordability due to the State mandates.

Additional Board comments.

Action: Mr. Williams moved, and Mr. Campbell seconded, to **approve Resolution No. 06-22-2023(21)** a Resolution to amend the Teller County Building Code as presented. All Commissioners voted yes.

Building Department: Consider Building Department’s recommendation for the 2018 IECC phased implementation schedule.

Presenting: Dan Swallow, Community Development Director

Board discussion.

Public Comment: Dean Toth, Woodland Park resident and home builder.

Action: Mr. Campbell moved, and Mr. Williams seconded, to **approve** the Teller County Building Department’s recommendation for the 2018 IECC phased implementation schedule as presented and as a matter of policy. All Commissioners voted yes.

Building Department: Consider Building Department’s recommendation to update the 2021 Fee tables and Valuation Tables.

Commissioner Stone moved this agenda item to the next meeting to allow for additional notice of this item.

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07/14/2023 12:35 PM Fees: \$0.00 Doc Fee:
Stephanie Kees, Clerk and Recorder, Teller, CO

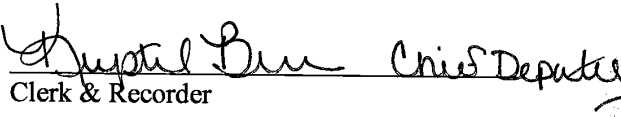
Commissioner's Business Items: Ross Herzog, County Administrator

The Board duly approved the following business agenda items:

1. Memorandum of Understanding (MOU) between Pikes Peak Workforce Development, El Paso and Teller Counties.
2. Professional Service Agreement (PSA) with Vivid Engineering Group, Inc. with any modifications requested by the contractor and approved by the County Attorney.
3. Grant Statement of Work for the Office of Public Health Practice, Planning and Local Partnerships (OPHP) – Local Public Health Agency (LPHA) infrastructure.
4. Authorized the Department of Human Services and Public Health Directors to electronically sign the Collaborative Management Memorandum of Understanding (MOU) for Families and Community Together (FACT).
5. Authorized the Director of Human Services to sign the Intergovernmental Agreement (IGA) between the El Paso County Department of Human Services and the Teller County Department of Human Services for the Chafee Program.
6. Other administrative matters received after agenda deadlines.
 - a. Professional Service Agreement (PSA) with A1 Chip Seal with any modifications requested by the contractor and approved by the County Attorney.
 - b. Appointed Michelle Wolfe to the E911 board.
 - c. Reappoint Wendy Dillenschneider and Jeff Smith to the Teller County Planning Commission for 3-year terms effective today, June 22, 2023.

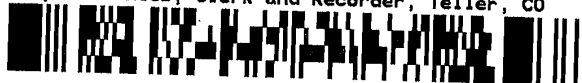
There being no further business, the meeting was adjourned at 1:53 p.m.

APPROVED: 
Chairman, Board of County Commissioners

ATTEST: 
Clerk & Recorder



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07/14/2023 12:35 PM Fees: \$0.00 Doc Fee:
Stephanie Kees, Clerk and Recorder, Teller, CO



THE BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO
RESOLUTION NO. 06-22-2023 (16)

A RESOLUTION TO AMEND THE 2023 GENERAL, ROAD AND BRIDGE, AND DSS FUND BUDGETS.

WHEREAS, in the past, the County has recognized significant savings from employment turnover that the Board of County Commissioners could consider for use in other areas; and

WHEREAS, the Board of County Commissioners has directed staff to make a monthly budget adjustment by transferring personnel related funds from individual departments to holding departments within each fund as personnel budget needs are reduced; and from holding departments to individual departments as personnel budget needs increase, within county policy; and

WHEREAS, funds budgeted in the above referenced holding departments, which have been added to each fund as Personnel Contingency Departments (ending in the numbers 2190), are not appropriated nor available for expenditure and are only accessible by resolution of the Board of County Commissioners transferring them to other departmental budget accounts; and

WHEREAS, the Board of County Commissioners hereby finds, determines and declares that adoption of this Resolution is necessary for the preservation and protection of the public health, safety and welfare of the inhabitants of Teller County, Colorado,

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TELLER COUNTY, COLORADO:

that the departmental budgets and Personnel Contingency Department accounts be decreased as follows:

General Fund:

1450-2120	(\$70,512)
1450-2510	(\$6,120)
1450-2512	(\$1,431)
1450-2520	(\$15,628)
1450-2550	(\$212)
1450-2800	(\$4,936)
2000-2120	(\$14,841)
2000-2510	(\$2,337)
2000-2512	(\$547)
2000-2520	(\$14,841)
2000-2550	(\$96)
2650-2120	(\$41,156)
2650-2510	(\$3,282)
2650-2512	(\$768)
2650-2520	(\$22,939)
2650-2550	(\$123)
2650-2800	(\$2,881)
4100-2120	(\$1,139)
4100-2510	(\$299)
4100-2512	(\$70)
4100-2520	(\$7,709)
4100-2550	(\$3)
4100-2800	(\$80)





4998-2190 (\$153,840)
Subtotal: (\$365,790)

Road and Bridge:

0150-2120 (\$32,746)
 0150-2510 (\$300)
 0150-2512 (\$70)
 0150-2520 (\$8,156)
 0150-2550 (\$15)
 0150-2800 (\$2,292)
 0198-2190 (\$27,911)
Subtotal: (\$71,490)

Social Services Fund:

5600-2120 (\$41,618)
 5600-2510 (\$3,829)
 5600-2512 (\$896)
 5600-2520 (\$7,183)
 5600-2550 (\$125)
 5600-2800 (\$2,913)
 5998-2190 (\$48,900)
Subtotal: (\$105,464)

and that departmental budgets and Personnel Contingency Department accounts be increased as follows:

GENERAL FUND:

2600-2120 \$92,083
 2600-2510 \$5,709
 2600-2512 \$1,335
 2600-2520 \$23,885
 2600-2550 \$276
 3000-2130 \$28,188
 3000-2510 \$1,748
 3000-2512 \$409
 3000-2520 \$122
 3000-2550 \$85
 4998-2190 \$211,950
Subtotal: \$365,790

Road and Bridge:

0150-2130 \$27,911
 0198-2190 \$43,579
Subtotal: \$71,490

Social Services Fund:

5400-2120 \$24,049
 5400-2510 \$1,491
 5400-2512 \$349



5400-2520 \$22,939
5400-2550 \$72
5998-2190 \$56,564



Subtotal: \$105,464

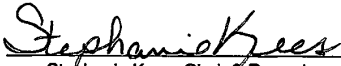
and that the amounts appropriated for expenditure be reduced and increased accordingly.

Adopted at the regular meeting of the Board of County Commissioners of Teller County, Colorado, this 22nd day of June, 2023.

BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO

Attest:

By: 
Erik Stone, Chairman


Stephanie Kees, Clerk & Recorder



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07/14/2023 12:35 PM Fees: \$0.00 Doc Fee:
Stephanie Kees, Clerk and Recorder, Teller, CO



THE BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO

RESOLUTION NUMBER 06-22-2023 (17)

A RESOLUTION TO AMEND THE 2023 GENERAL FUND BUDGET

WHEREAS, some expenditures have arisen during 2023 which were not anticipated in the budget; and
WHEREAS, there are unused funds in other departments or there is unanticipated revenue available; and
WHEREAS, the Board of County Commissioners hereby finds, determines and declares that the adoption of this resolution is necessary for the preservation and protection of the public health, safety and welfare of the inhabitants of Teller County, Colorado.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TELLER COUNTY, COLORADO:

that departmental budgets be increased as follows:

<u>General Fund:</u>	
1400-6245-000	400,164
Gaming Grants Pass-Thru	
1450-3712-000	10,775
Lease Software	
2010-2120-000	8,400
Dispatcher Services	
2100-8290-000	15,000
Horse Trailer	
Subtotal	\$434,339

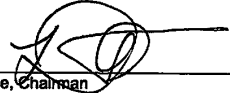
and taken from the following sources:

<u>General Fund:</u>	
0001-1437-000	400,164
Gaming Impact Grant Rev	
1100-5490-000	10,775
Professional Svcs	
0001-1950-000	8,400
E911 Revenue	
0001-1850-000	15,000
Donation Revenue	
Subtotal	\$434,339

and any increases to the 2023 expense budgets be appropriated for expenditure.

Adopted at the regular meeting of the Board of County Commissioners of Teller County, Colorado, this 22nd day of June 2023.

BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO

By 
Erik Stone, Chairman

Attest:


Stephanie Kees, Clerk & Recorder



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06/23/2023 01:34 PM Fee: \$0.00 Doc Fee:
Stephanie Kees, Clerk and Recorder, Teller, CO

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07/14/2023 12:35 PM Fee: \$0.00 Doc Fee:
Stephanie Kees, Clerk and Recorder, Teller, CO

THE BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO

RESOLUTION NUMBER 06-22-2023 (18)

A RESOLUTION TO AMEND THE 2023 GENERAL, ROAD & BRIDGE, SOCIAL SERVICES, WASTEWATER,
JAIL ENTERPRISE AND FLEET FUND BUDGETS

WHEREAS, some expenditures have arisen during 2023 which were not anticipated in the budget; and

WHEREAS, there is fund balance carryover available; and

WHEREAS, the Board of County Commissioners hereby finds, determines and declares that the adoption of this resolution is necessary for the preservation and protection of the public health, safety and welfare of the inhabitants of Teller County, Colorado.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TELLER COUNTY, COLORADO:

that budgets be increased as follows:

General Fund:

1400-3886-000	77,411	
Liability Insurance		
1200-3980-000	40,374	
Human Resources Contract Svcs		
4100-5800-000	110,482	
Facilities Repair & Maintenance		
1400-7080-000	2,000,000	
Transfer to Capital Projects		
Subtotal		\$2,228,267

Road & Bridge Fund:

0110-3285-000	155,534	
Capital Road Projects		
0000-0881-000		
Fund Balance	45,655	
Subtotal		\$201,189

Social Services Fund:

5000-3886-000	14,566	
Liability Insurance		
Subtotal		\$ 14,566

Wastewater Fund:

0700-3886-000	5,920	
Liability Insurance		
Subtotal		\$ 5,920

Jail Enterprise Fund:

0075-3886-000	24,795	
Liability Insurance		
0075-2700-000	5,000	
Uniform Allowance		
Subtotal		\$ 29,795

Fleet Fund:

0855-3886-000	7,904	
Liability Insurance		
Subtotal		\$ 7,904

and taken from the following sources:

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<u>General Fund:</u>		
0000-0881-000	2,228,267	
Fund Balance		
Subtotal		\$2,228,267
<u>Road & Bridge Fund:</u>		
0150-3886-000	45,655	
Liability Insurance		
0000-0881-000	155,534	
Fund Balance		
Subtotal		\$201,189
<u>Social Services Fund:</u>		
0000-0881-000	14,566	
Fund Balance		
Subtotal		\$ 14,566
<u>Wastewater Fund:</u>		
0000-0881-000	5,920	
Fund Balance		
Subtotal		\$ 5,920
<u>Jail Enterprise Fund:</u>		
0000-0881-000	29,795	
Fund Balance		
Subtotal		\$ 29,795
<u>Fleet Fund:</u>		
0000-0881-000	7,904	
Fund Balance		
Subtotal		\$ 7,904

and any increases to the 2023 expense budgets be appropriated for expenditure.

Adopted at the regular meeting of the Board of County Commissioners of Teller County, Colorado, this 22nd day of June 2023.

BOARD OF COUNTY COMMISSIONERS
 OF TELLER COUNTY, COLORADO

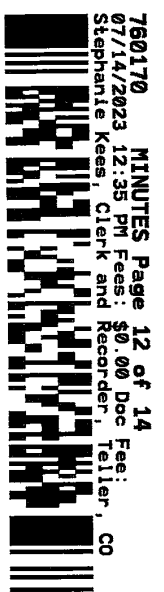
Attest:

By 
 Erik Stone, Chairman


 Stephanie Kees, Clerk & Recorder



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 07/14/2023 12:35 PM Fees: \$0.00 Doc Fee:
 Stephanie Kees, Clerk and Recorder, Teller, CO



THE BOARD OF COUNTY COMMISSIONERS
OF TELLER COUNTY, COLORADO

RESOLUTION NUMBER 06-22-2023 (19)

A RESOLUTION TO AMEND THE 2023 GENERAL, ROAD AND BRIDGE, SOCIAL SERVICES, CONSERVATION TRUST, JAIL ENTERPRISE AND FLEET FUND BUDGETS

WHEREAS, some expenditures and savings have arisen during 2023 which were not anticipated in the budget; and
WHEREAS, there is money budgeted for "Personnel Contingencies" in the budget; and
WHEREAS, the Board of County Commissioners hereby finds, determines and declares that the adoption of this resolution is necessary for the preservation and protection of the public health, safety and welfare of the inhabitants of Teller County, Colorado.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TELLER COUNTY, COLORADO:

that departmental budgets be increased as follows:

<u>General Fund:</u>		
4998-2190-000	24,533	
Personnel Contingency		
Subtotal		\$ 24,533
<u>Road & Bridge Fund:</u>		
0198-2190-000	17,659	
Personnel Contingency		
Subtotal		\$ 17,659
<u>Social Services Fund:</u>		
5260-2530-000	389	
Workers Compensation		
5998-2190-000	3,196	
Personnel Contingency		
Subtotal		\$ 3,585
<u>Conservation Trust Fund:</u>		
0048-2190-000	969	
Personnel Contingency		
Subtotal		\$ 969
<u>Jail Enterprise Fund:</u>		
0078-2190-000	10,234	
Personnel Contingency		
Subtotal		\$ 10,234
<u>Fleet Fund:</u>		
0898-2190-000	1,906	
Personnel Contingency		
Subtotal		\$ 1,906

and taken from the following sources:

<u>General Fund:</u>		
2125-2530-000	157	
Workers Compensation		
1400-2530-000	24,376	
Workers Compensation		
Subtotal		\$ 24,533
<u>Road & Bridge Fund:</u>		
0150-2530-000	17,659	
Workers Compensation		
Subtotal		\$ 17,659



<u>Social Services Fund:</u>	
5000-2530-000	565
5210-2530-000	54
5400-2530-000	2,811
5800-2530-000	155
Workers Compensation	
Subtotal	\$ 3,585
<u>Conservation Trust Fund:</u>	
0045-2530-000	969
Workers Compensation	
Subtotal	\$ 969
<u>Jail Enterprise Fund:</u>	
0075-2530-000	10,234
Workers Compensation	
Subtotal	\$ 10,234
<u>Fleet Fund:</u>	
0855-2530-000	1,906
Workers Compensation	
Subtotal	\$ 1,906

and any increases to the 2023 expense budgets be appropriated for expenditure from 2023 departmental budgets.

Adopted at the regular meeting of the Board of County Commissioners of Teller County, Colorado, this 22nd day of June 2023.

BOARD OF COUNTY COMMISSIONERS
 OF TELLER COUNTY, COLORADO

Attest:

By 
 Erik Stone, Chairman


 Stephanie Kees, Clerk & Recorder

