

# MOBILE HOME PERMIT APPLICATION

TELLER COUNTY BUILDING DEPARTMENT

Email: [cdd@tellercounty.gov](mailto:cdd@tellercounty.gov) • P: 719-687-3048 • [www.tellercounty.gov/Building-Division](http://www.tellercounty.gov/Building-Division)

## PROPERTY INFORMATION

Property Address: \_\_\_\_\_ Gate Code: \_\_\_\_\_

Mobile Home Park/Property Name: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Mobile Home Owner Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## PERMIT HOLDER INFORMATION

General Contractor Business Name: \_\_\_\_\_  
(If Property Owner, please write Homeowner)

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## PROVIDER INFORMATION

Electric: \_\_\_\_\_ Gas: ☐ Natural: \_\_\_\_\_ ☐ Propane: \_\_\_\_\_

Water: ☐ Community ☐ Well ☐ Cistern ☐ City: \_\_\_\_\_ (Letter of approval required) ☐ TCWU

Waste Water: ☐ \*Septic: \_\_\_\_\_ ☐ City: \_\_\_\_\_ (Letter of approval required)

\*Driveway: \_\_\_\_\_ \* Provide permit number if applicable.

## SUB CONTRACTORS

- MUST BE LISTED -

If property owner doing work, please write Homeowner.

Piers/Tie Downs: \_\_\_\_\_ Framing: \_\_\_\_\_

Electrical: \_\_\_\_\_ Mechanical: \_\_\_\_\_

Plumbing: \_\_\_\_\_ Roofing: \_\_\_\_\_

Inside Gas: \_\_\_\_\_ Outside Gas: \_\_\_\_\_

State Certified Installer: \_\_\_\_\_ Fireplace/Woodstove: \_\_\_\_\_

## PROJECT INFORMATION

Square footage to be listed for each area.

Make & Model: \_\_\_\_\_ Year: \_\_\_\_\_ Size: \_\_\_\_\_

☐ HUD Serial number: \_\_\_\_\_

Main Floor: \_\_\_\_\_ Number of Woodstoves/Fireplaces: \_\_\_\_\_

***ALL PLANS TO BE SUBMITTED ELECTRONICALLY AND NOT PASSWORD PROTECTED.***  
***INCOMPLETE SUBMITTALS WILL NOT BE TAKEN IN FOR REVIEW.***

I certify all the above information is true and correct to the best of my knowledge.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit applications, permit information and contractor information  
available at <https://www.tellercounty.gov/Building-Division>

## **MOBILE HOME - REQUIRED DOCUMENTS**

***INCOMPLETE SUBMITTALS WILL NOT BE TAKEN IN FOR REVIEW.***

All applications and supporting documents shall be submitted electronically.

All submittal drawings are required to be a minimum size of 11" x 17".

All drawings shall show conformance to the current **2023 TCBC Amendments and the 2021 IRC.**

**Mobile Home:** Any wheeled unit, exceeding either 8 feet in width or 40 feet in length, without All Colorado state certified units must have an insignia in compliance with the motor power, built on a permanent chassis, and is capable of being drawn over public highways by a motor vehicle in a single section. Must be certified by Housing and Urban Development pursuant to the "National Manufactured Housing Construction and Safety Standards Act of 1974", as amended, effective June 15, 1976. (If a mobile home meets the criteria as factory built housing or a manufactured home as defined in Teller County Building code Article VIII, it shall not be considered a mobile home.)

Provided	Accepted

**1. Site plan:** Must meet site plan requirements per Teller County Land Use Regulations Chapter 7, Table 7.1. Must be done by a professional surveyor, engineer, or architect. Site plans not required for Mobile Home Parks sets.

**2. Driveway information:** Permit # \_\_\_\_\_ If not available then please provide a driveway application and any required documents. (If applicable)

**3. Septic / Waste water information.**

**4. Site specific soils report.** (Not required in Mobile Home Parks).

**5. Foundation plans.** (Not required in Mobile Home Parks).

**6. HUD certification.**

**7. Manufacturer plans and specs.**

**8. Locked gate.** - Gate Code \_\_\_\_\_